

Application for the Residential Relative Homestead Classification

Each related occupant and owner of the property must sign the application. The property must be owned and occupied on either January 2 or December 1, and the application must be returned to your assessor's office by December 15 to be eligible for homestead classification for taxes payable in the following year. **Failure to fully complete the application may result in a fractional homestead or denial of the homestead classification on the property described in Section 1.**

Making false statements on this application is against the law. Minnesota Statutes, section 609.41 states that anyone giving false information in order to avoid or reduce their tax obligations is subject to a fine of up to \$3,000 and/or up to one year in prison.

Section 1 – Property information

This section is to be completed by all applicants. Please provide the following information pertaining to the property on which homestead is being claimed.

Property address _____

Is this also the mailing address? Yes No

City MOORHEAD	State MN	Zip 56560	County CLAY
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Parcel ID or legal description of all property on which homestead is being claimed (if you need more space, please attach a separate sheet of paper): _____

Has this property ever been classified as "seasonal residential recreational" since it has been owned by the current owner or the spouse of the current owner? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date purchased by current owner / /
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Section 2 – Applicant(s) claiming relative homestead on property

This section is to be completed by applicant(s) claiming relative homestead on the property. Each adult relative applicant claiming relative homestead and his/her spouse who occupies the property described in Section 1 must fill out the following information and sign and date the application. If the only occupant who is related to the owner is a minor, then the legal guardian must fill out the following section and sign on behalf of the minor. By signing below, I certify that the information on this form is true and correct to the best of my knowledge. I also certify that I am a Minnesota resident, and I occupy the property described in Section 1 as my primary place of residence.

Relative 1	Last name	First name	Middle Initial	Social Security number	Date property occupied by applicant / /
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Are you listed as an owner on the deed? Yes No

Relationship to owner _____

What is your marital status? single married **If married**, does your spouse occupy the property? Yes No
 divorced legally separated

Signature (Relative 1 or legal guardian) X	Date	Daytime phone number
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Relative 2	Last name	First name	Middle Initial	Social Security number	Date property occupied by applicant / /
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Are you listed as an owner on the deed? Yes No

Relationship to owner _____

What is your marital status? single married **If married**, does your spouse occupy the property? Yes No
 divorced legally separated

Signature (Relative 2 or legal guardian) X	Date	Daytime phone number
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Section 3 – Owners of the property

This section is to be completed by all owners of the property. Please fill out the following information for each owner of the property described in Section 1 and sign and date the application. By signing below, I certify that the information on this form is true and correct to the best of my knowledge. I also certify that I own the property described in Section 1, the individuals listed in Section 2 occupy this property, and the property has never been classified as seasonal residential recreational at any time during which I or my spouse have owned it.

Owner 1	Last name	First name	Middle Initial	Relationship to applicant claiming relative homestead
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Address where you reside _____ City _____ State _____ Zip _____

Signature (owner 1) X	Date	Daytime phone number
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Owner 2	Last name	First name	Middle Initial	Relationship to applicant claiming relative homestead
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Address where you reside _____ City _____ State _____ Zip _____

Signature (owner 2) X	Date	Daytime phone number
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If you need more space to list additional occupant(s) or owner(s), please provide the information on a separate sheet of paper and attach it to the application.

ADDITIONAL QUESTIONS THAT MUST BE ANSWERED BY THE RELATIVE OCCUPYING:

1. Do you have a Minnesota Drivers License?
YES _____ **NO** _____ **WILL GET** _____

Attach a copy of your Drivers License with this application

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2. Do you have a Minnesota car license?
YES _____ **NO** _____ **WILL GET** _____
If you answer no to this question, please explain.

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3. Do you file Minnesota Income Tax?
YES _____ **NO** _____ **NOT REQUIRED** _____ **WILL FILE** _____
If you answer no to this question, please explain.

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4. Do your children, if any, attend school in Minnesota?
YES _____ **NO** _____ **N/A** _____

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5. Are you registered to vote in Minnesota?
YES _____ **NO** _____
If you are registered to vote, you must vote in the city/township where you claim homestead.

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6. Will any part of this property be rented to others?
YES _____ **NO** _____
If you answer yes to this question, please explain.
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Please return this application to:
City of Moorhead Assessment Department
500 Center Ave, 3rd Floor • P.O. Box 779
Moorhead, MN 56561-0779
Phone: 218-299-5258

Applying for the residential relative homestead classification

How to apply

To apply for the residential relative homestead classification, you must fill out this application. To qualify for the homestead classification, you must: (All three must apply.)

1. Occupy the property listed on this application as your primary residence.
2. Be a qualifying relative to one of the owners of the property listed on this application. The relative may be the owner's parent, stepparent, child, stepchild, grandparent, grandchild, brother, sister, uncle, aunt, nephew or niece. This relationship may be either by blood or by marriage.
3. Be a Minnesota resident.

Your county assessor will determine if you are a Minnesota resident for homestead purposes. Some of the conditions that may be used to determine your residency status include:

- Are you registered to vote in Minnesota?
- Do you have a valid Minnesota driver's license?
- Do you file a Minnesota income tax return?
- Do you list property in Minnesota as your permanent mailing address?
- Do your children, if any, attend school in Minnesota?
- Are you a resident of any other state or country?

Application deadline

The homestead application must be turned into the county assessor's office by December 15 to be eligible for the homestead classification for taxes payable in the following year.

Property tax refunds

Neither the owner of the property nor the related occupant may claim a property tax refund or the special property tax refund on a property receiving the relative homestead classification.

Required information

Minnesota Statutes, section 273.124, subdivision 13 requires Social Security numbers and signatures of **all owners of the property and the qualifying relatives occupying the property** to be listed on this application.

If there is not enough space on the application for all required signatures and Social Security numbers, please use an extra sheet and include it with the application.

How we use information

The Social Security numbers or affidavits or other proofs of property owners and qualifying relatives and spouses are private data. Minnesota Statutes, section 273.124, subdivision 13, authorizes the collection of Social Security numbers and signatures of all applicants, including spouses, on homestead applications.

The county assessor may share the information contained on this form with the county auditor, county treasurer, county attorney, Commissioner of Revenue, or other federal, state or local taxing authorities to verify your compliance with this and other tax programs.

You can refuse to provide the information on this form. However, failure to provide this information may result in a fractional homestead or denial of the homestead classification.

Penalties

Making false statements on this application is against the law.

Minnesota Statutes, section 609.41 states that anyone giving false information in order to avoid or reduce their tax obligations is subject to a fine of up to \$3,000 and/or up to one year in prison.

In addition, the property owner may be required to pay all tax which is due on the property based on its correct property class, plus a penalty equal to the same amount. (Minnesota Statutes, section 273.124, subdivision 13, paragraph h)

Renewing your homestead classification

If this property is granted the homestead classification, it is not necessary for you to reapply for the classification.

However, at any time, the county assessor may require you to provide an additional application or other proof deemed necessary to verify that you continue to qualify for the homestead classification.

If you sell, move or change your marital status

If this property is sold, the primary residence of the qualifying relative or his/her spouse changes or their marital status changes, state law requires the owner to notify the county assessor within 30 days.

If you fail to notify the county assessor within 30 days of the change, the property may be assessed the tax that is due on the property based on its correct property class plus a penalty equal to the same amount.

Please return this application to:

City of Moorhead Assessment Department
500 Center Ave • P.O. Box 779
Moorhead, MN 56560
(218) 299-5258